**ANNUAL GENERAL MEETING**

**Rule 8**

 (a) The AGM shall be the supreme policy making instrument of the Association. The

policy of the Association shall be determined by the AGM, which shall have the power to rescind or vary any decision taken previously by the Association.

1. For the purpose of these Rules the term “AGM” includes, Annual and Extraordinary General Meetings.
2. The AGM shall consist of the Council, the Standing Orders Committee and members.
3. Such other persons as the Council invite may attend an AGM but may not vote thereat.
4. The AGM shall be held before 31st May each year on a date and time and at a venue to be decided by the Council.
5. The Honorary Secretary, not later than fifteen weeks prior to the date of the AGM, shall advise members and Branch Secretaries of the date time and venue of the AGM and invite Branches/members to submit nominations and motions to form part of the agenda. A Branch/member may make nominations for the offices of President, Vice President, Honorary Secretary, Honorary Treasurer, for membership of the Council, the Standing Orders Committee, and the Trustees to be elected at the AGM.
6. Proposed rule changes, nominations and motions shall be submitted to and received by the Honorary Secretary, in the case of a rule change by 1st March and for other motions and nominations by 1st April.
7. The Council shall have the power to make nominations and shall have power to put down motions.
8. All motions received by the Honorary Secretary by the due dates shall be circulated to members with the notice of the AGM.
9. The President, with the advice of the Standing Orders Committee may accept other motions from members, other than those proposing a change in Rules including an alteration in the amount of annual subscription, provided the motions are given, in writing, to the Honorary Secretary before the commencement of the AGM.

1. Motions may be proposed by the Council, Branch Committees and by individual members of the Association. (A motion proposed by an individual member must be formally seconded by another member of the Association.)
2. A final agenda, together with the recommendations of the Standing Orders Committee and a copy of the annual report, shall be issued by the Honorary Secretary to all members not later than two weeks prior to the meeting.
3. Once the meeting has commenced, additions to the final agenda may be accepted by the Standing Orders Committee only when it receives a motion deemed by it to be of such extreme urgency and importance to the interest of the members that the matter warrants inclusion on the agenda for the AGM.